



Convention on the Conservation of Migratory Species of Wild Animals

Secretariat provided by the United Nations Environment Programme



37th Meeting of the Standing Committee

Bonn, 23-24 November 2010

CMS/StC37/18
Agenda Item 12

DATES, COSTS AND VENUE OF COP10

1. At the invitation of the Norwegian Government, the Tenth Meeting of the Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals (CMS COP10) will be held at the hotel Scandic Bergen City, in Bergen, Norway, from 20 to 25 November 2011.
2. The Conference will be preceded by the 17th meeting of the CMS Scientific Council (from 17 to 18 November) and the 38th meeting of the CMS Standing Committee (19 November).
3. The Host Government is requested to bear the costs arising from the fact that the meeting is not being held at UN premises e.g. incremental costs, renting of the venue, travel and subsistence costs of Secretariat Staff and, to the extent possible, organizational costs. The Host Government might also wish and be able to contribute to other costs, especially those related to the participation of developing country delegates, which would be otherwise met from the Convention's own resources and contributions received from donor Parties.
4. The Secretariat, in order to make the most of the available funds and the countries' participation, has furthermore decided to hold a series of meetings of its daughter instruments, these being the 1st Meeting of Signatories to the Bukhara Deer Memorandum of Understanding (MoU); the 1st Meeting of Signatories to the Andean Flamingo MoU; the 2nd Meeting of the Parties to the Gorilla Agreement and the 7th AEWA Standing Committee Meeting
5. Funds allocated in the CMS Trust Fund for CoP10 amount to **€53,286** for supporting the participation of developing countries' delegates and **€273,164** for covering costs of various services including interpretation; translation of documents and report writing. Responsibility for costs related to the associated meetings will be borne by the CMS Secretariat and in case of the AEWA Standing Committee by the AEWA Secretariat with the support of countries' donations.
6. The Secretariat made cost estimates on the basis of organizational costs incurred at previous CoPs as well as costs related to staff and delegates' travel and Daily Subsidiary Allowance (DSA) taking into account that the Conference will take place in Norway.
7. Below is the breakdown of activities and related costs for CoP10:

Organizational costs (e.g. equipment for meeting rooms and offices; local staff to support the Secretariat in the running of the meeting; interpretation; translation of documents; report writing) amount to approximately **€300,000**.

Incremental costs (i.e. travel plus DSA costs for CMS staff, report writers, translators, interpreters; reproduction and shipment of documents) amount to approximately **€150,000**.

For reasons of economy, this document is printed in a limited number, and will not be distributed at the meeting. Delegates are kindly requested to bring their copy to the meeting and not to request additional copies.

Travel plus DSA costs for funded delegates amount to approximately **€300,000** assuming that representatives of all 86 developing countries attend the meeting.

The total cost for a 5-day meeting will be approximately **€700,000-800,000** excluding the rental cost of the meeting venue which varies depending on the availability of venues in the Host Country.

Comprehensive Budget estimate	
Items/activities	Total costs (€)
Premises, equipment, utilities, supplies and services	300,000
Extended Secretariat staff participation	150,000
Funded delegates participation	300,000
Sub-total	750,000
13 % UNEP overhead	97,500
CMS Trust Fund resources earmarked	-326,450
Total	521,050

Action requested:

The Standing Committee is asked to acknowledge the generous offer from the Government of Norway and consider the estimates provided with a view to make a contribution to the organization of CoP10 and its associated meetings.

COP10 AND ASSOCIATED MEETINGS TIMETABLE

MEETING	DATES	VENUE
17 th Scientific Council Meeting	17 -18 Nov	Scandic Bergen City
38 th Standing Committee Meeting	19 Nov	Scandic Bergen City
1 st Meeting of Signatories to the Bukhara Deer MoU (meetings held in parallel)	19 Nov	Scandic Bergen City
Day Off for Delegates	20 Nov	
10 th CMS Conference of Parties, Opening Ceremony	20 Nov evening	Scandic Bergen City
10 th CMS Conference of Parties	21 - 25 Nov	Scandic Bergen City
39 th Standing Committee Meeting (immediately after COP10)	25 Nov	Scandic Bergen City
1 st Meeting of Signatories to the Andean Flamingo MoU	26 Nov	Scandic Bergen City
2 nd Meeting of the Parties to the Gorilla Agreement	26 - 27 Nov	Scandic Bergen City
7 th AEWA Standing Committee Meeting	26 - 27 Nov	Government building

