



**Convention on the Conservation of Migratory Species  
of Wild Animals**



**SECOND MEETING OF THE SIGNATORIES OF THE MEMORANDUM OF  
UNDERSTANDING ON THE CONSERVATION AND MANAGEMENT OF THE  
MIDDLE-EUROPEAN POPULATION OF THE GREAT BUSTARD (*Otis tarda*)**

*Feodosia, Crimea, Ukraine  
11-12 November 2008*

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UNEP/CMS/GB/2/Doc.2  
Agenda Item 3.0

**PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE**

*(as at 5 November 2008)*

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**SECOND MEETING OF THE SIGNATORIES OF THE MEMORANDUM OF UNDERSTANDING ON THE CONSERVATION AND MANAGEMENT OF THE MIDDLE-EUROPEAN POPULATION OF THE GREAT BUSTARD (*OTIS TARDA*)**

*Feodosia, Crimea, Ukraine  
9-12 November 2008*

**PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE (*as at 5 November 2008*)**

<b>Date/Time</b>	<b>Agenda items and Activities</b>	<b>Documents</b>	<b>Annotations</b>
<b>Saturday 8 November</b>	<b>Arrivals</b>		
<b>All Day</b>	<b>Delegates arrive in Feodosia</b>		See document <i>Travel and Accommodation Instructions to Participants</i> .
	<b>Meeting between the Host Country, organisers of the Scientific Symposium and the CMS Secretariat</b>		Time and venue to be determined.
<b>Sunday 9 November</b>	<b>Scientific Symposium</b>		
<b>All Day</b>	<b>Scientific Symposium on the Great Bustard</b>	UNEP/CMS/GB/2/Inf.9	See separate agenda. Symposium starts at 09.00.
<b>Monday 10 November</b>	<b>Field Excursion</b>		
<b>All Day</b>	<b>Field Excursion to view Great Bustards in their Natural Habitat</b>		Details to be announced.
<b>Evening</b>	<b>Heads of delegation meeting with the CMS Secretariat</b>		Will discuss <i>inter alia</i> chairmanship and vice chairmanship of the meeting, rules of procedure, meeting flow and other organizational matters. Time and venue to be determined.

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Tuesday 11 November	Second Meeting of the Signatories of the Memorandum of Understanding on the Conservation and Management of the Middle-European Population of the Great Bustard ( <i>Otis tarda</i> )		
08.30	Registration		Delegates are kindly requested to pick up their badges.
Morning 09.00-12.30 <sup>1</sup>	Agenda items 1.0 – 5.0		
	1.0 Welcoming remarks		Mr. Mykola Movchan, Deputy Minister of Environmental Protection of Ukraine, will open the meeting. A representative of the Secretariat will make some introductory remarks.
	2.0 Election of officers		The meeting will be invited to elect a chairperson and vice-chairperson from among the representatives of the Signatory States in attendance.  <b>Expected outcome:</b> Officers are elected.
	3.0 Adoption of the agenda and meeting schedule	UNEP/CMS/GB/2/Doc.1/Rev.1 UNEP/CMS/GB/2/Doc.2 UNEP/CMS/GB/2/Doc.3 UNEP/CMS/GB/2/Inf.7	The meeting shall adopt its own rules of procedure pursuant to MoU paragraph 11. The first meeting of the Signatory States (Illmitz, Austria, 2004) agreed that it was not necessary at that moment to develop formal Rules of Procedure. It is proposed that all decisions at the meeting be taken by consensus. The meeting may wish to consider the need for, and desirability of preparing and adopting formal Rules of Procedure at a future meeting. The meeting will be invited to review the provisional agenda and schedule, and to make any proposals for amendment prior to their adoption.  <b>Expected outcome:</b> Agreement on decision making; guidance provided on the need for formal Rules of Procedure; agreement on the agenda and schedule for the meeting.
	4.0 Opening statements	UNEP/CMS/GB/2/Inf.11 UNEP/CMS/GB/2/Inf.7	It is <u>not</u> envisaged to have presentations of national activities at this stage of the meeting, however delegates may wish to make brief opening statements to indicate <i>inter alia</i> any support or assistance (financial or in-kind) their country has provided or

<sup>1</sup> NB: A coffee or other break is foreseen in all morning and afternoon sessions.

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			intends to provide towards the MoU's implementation, keeping in mind MoU Paragraph 10 (financial issues). Signing organisations will also be invited to make short interventions. A representative from the preceding Scientific Symposium on the Great Bustard will be invited to make a short summary of the Symposium's outcomes (no more than 5-10 minutes) most relevant to the MoU meeting.
	<b>5.0 Report of the Secretariat</b>		
	<b>5.1 Status of signatures</b>	UNEP/CMS/GB/2/Doc.7	<p>The meeting will be invited to consider the Secretariat's brief report concerning the status of signatures and recruitment efforts. Representatives of non-Signatory States eligible to sign the MoU will be invited to inform the meeting of their Government's intentions vis-à-vis signature of the MoU. The meeting may wish to consider ways and means to increase membership in the MoU.</p> <p><b>Expected outcome:</b> The meeting takes note of the Secretariat's report and the information provided by observer countries; guidance provided on how to increase MoU membership.</p>
	<b>5.2 List of designated national contact points</b>	UNEP/CMS/GB/2/Doc.7	<p>The meeting will be invited to consider a list of designated national contact points, compiled by the Secretariat on the basis of its records. Signatories' representatives are invited to notify any change as regards the contact point or its contact details.</p> <p><b>Expected outcome:</b> The meeting takes note of the provisional list of designated national contact points; updated information is provided; an appeal is made to Signatory States that have not yet designated a national contact point to provide the information to the Secretariat as soon as possible.</p>
	<b>5.3 National Work Programmes</b>	UNEP/CMS/GB/2/Inf.7	<p>Pursuant to para. 4.g of the MoU, Signatory States should endeavour to adopt or update National Work Programmes for the implementation of the MoU and its associated Action Plan. National Work Programmes should be communicated to the Secretariat (para. 6 of the MoU) who will in turn communicate them to all Signatories and other Range States (para.9 of the MoU) The Secretariat will report orally on any National Work Programme received from Signatory States. National Work Programmes received will have been circulated.</p>

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			<b>Expected outcome:</b> The meeting takes note of the Secretariat's report.
	<b>5.4 National Reports received</b>	UNEP/CMS/GB/2/Inf.7 UNEP/CMS/GB/2/Inf.4	The first meeting of the Signatory States (Illmitz, Austria, 2004) adopted a format for national reports to be produced pursuant to para. 6 of the MoU. National Reports should be communicated to the Secretariat who will in turn communicate them to all Signatories and other Range States (para.9 of the MoU) The Secretariat will report orally on National Reports received from Signatory States. National Reports received will have been circulated.  <b>Expected outcome:</b> The meeting takes note of the Secretariat's report.
	<b>5.5 Any other matters</b>		The Secretariat will report on any other matters related to its activities
<b>12.30-14.00</b>	<b>Lunch break</b>		
<b>Afternoon 14.00-17.30</b>	<b>Agenda items 6.0 – 7.0</b>		
	<b>6.0 Review of MoU and Action Plan implementation</b>		
	<b>6.1 Review of the status of Great Bustard populations in the agreement area</b>	UNEP/CMS/GB/2/Doc.6	The Secretariat will introduce that portion of the Overview Report addressing the Great Bustard's conservation status within the agreement area. An intervention on the relevant outcomes from the Scientific Symposium may be invited. After this comments from the individual Signatory States and the signing organisations will be invited. Conclusions will be drawn. The meeting may then wish to consider the conservation status of the Great Bustard outside of the agreement area and invite interventions from observer States and signing organisations.  <b>Expected outcome:</b> The meeting takes note of the Secretariat's Overview Report and provides additional information as well as guidance on how it could be improved if necessary; information shared on the conservation status of the Great Bustard within the agreement area; possible additional information shared on the Great Bustard's conservation status outside of the agreement area.

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	<p><b>6.2 Status of development and implementation of national work programmes</b></p>	<p>UNEP/CMS/GB/2/Doc.6</p>	<p>The Secretariat's Overview Report summarises the information received and available as of 17 October 2008 with regard to the status of MOU's and Action Plan's (AP) implementation. It is proposed that the Secretariat provide a brief summary of its Overview Report drawing conclusions as necessary. Signatory States will then <i>inter alia</i> be invited to confirm the existence of their national work programme and any problems/gaps in their establishment and implementation. Informal indications as to the need to amend Part II of the AP will be invited. The meeting will be invited to consider how best to measure progress under the MoU and AP, both in terms of national level actions and overall conservation and management outcomes for the Great Bustard.</p> <p><b>Expected outcome:</b> Information shared on the status of MoU and Action Plan (AP) implementation within the agreement area and at national levels; confirmation that national work programmes are in place or being developed; implementation gaps identified by country and possible means to fill gaps identified; informal indications by Signatory States provided as to the need to amend the country-specific actions in Part II of the AP; suggestions provided on how best to measure progress under the MoU and AP both in terms of national level actions and overall conservation and management outcomes for the Great Bustard; the extent to which the present Overview Report's format is appropriate for measuring progress and outcomes. Guidance given as to the need for additional tools to measure the effectiveness of the MoU and AP.</p>
	<p><b>6.3 Status of implementation of the Medium Term International Work Programme</b></p>	<p>UNEP/CMS/GB/2/Inf.1 UNEP/CMS/GB/2/Doc.6 UNEP/CMS/GB/2/Doc.8</p>	<p>The 1<sup>st</sup> Meeting of Signatory States adopted a Medium Term International Work Programme (MTIWP), covering the period 2005-2010 (Annex 6 to the meeting report). The meeting will be invited to review implementation of the MTIWP, including financial aspects, and consider the need of its refinement or extension.</p> <p><b>Expected outcome:</b> Information shared on the status of MTIWP implementation. Further needs for the implementation of the MTIWP assessed and agreed. Need of a revision of the MTIWP considered. Amendments of the plan discussed and agreed as appropriate.</p>

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	<b>7.0 Future implementation and further development of the MoU and Action Plan</b>		
	<b>7.1 Preparation of guidelines</b>		
	<b>7.1.1 Capture, Handling and Marking</b>	UNEP/CMS/GB/2/Doc.4	<p>The preparation of guidelines on capturing and handling birds for research is provided by the MTIWP. Draft Guidelines have been prepared and are submitted to the meeting for consideration. The meeting will be invited to review the guidelines, finalize and endorse them.</p> <p><b>Expected outcome:</b> Guidelines on capturing and radio-tracking Great Bustards finalized and adopted.</p>
<b>Evening</b>	<b>Reception offered by the host country</b>		
<b>Wednesday 12 November</b>			
<b>Morning 09.00-12.30</b>	<b>Agenda items 7.0 (continued)</b>		
	<b>7.1.2 Monitoring</b>		<p>The preparation of guidelines for monitoring Great Bustard populations is provided by the MTIWP. A preliminary version of Guidelines for monitoring population parameters and effects of management measures will be presented at the meeting. The meeting will be invited to make comments on the draft guidelines, and give guidance as to their further elaboration and finalization.</p> <p><b>Expected outcome:</b> Progress in the preparation of Guidelines for monitoring Great Bustard populations; guidance on their further elaboration.</p>
	<b>7.1.3 Best practice on mitigating impacts of infrastructure development and afforestation</b>		<p>The MTIWP provides for a review of existing experience in mitigating the impact of infrastructure development and afforestation, and publication of a best practice guide. An outline of Guidelines on best practices will be presented at the meeting</p>

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			<p>as a basis for discussion. The meeting will be invited to provide guidance as to the further elaboration of the guidelines, notably on their objectives and scope..</p> <p><b>Expected outcome:</b> Guidance on the elaboration of guidelines on best practices to mitigate the impact of infrastructure development and afforestation on Great Bustard populations.</p>
	<p><b>7.2 Setting up an Advisory Panel on Reintroduction and Captive Breeding</b></p>	<p>UNEP/CMS/GB/2/Doc.5</p>	<p>The MTIWP provides for the setting up of a Technical Advisory Panel of international experts to coordinate reintroduction and restocking projects. A proposal concerning the establishment of the panel including draft Terms of Reference (ToR) has been prepared by the Secretariat. The meeting will be invited to review the Secretariat's proposal, finalize the draft ToR and approve the establishment of the Advisory Panel, giving mandate to the Secretariat to proceed with its establishment according to the agreed procedure.</p> <p><b>Expected outcome:</b> ToR for the Advisory Panel finalized and adopted.</p>
<p><b>12.30-14.00</b></p>	<p><b>Lunch break</b></p>		
<p><b>Afternoon 14.00-17.30</b></p>	<p><b>Agenda items 7.0 (continued)-10.0</b></p>		
	<p><b>7.3 MoU coordination</b></p>		<p>The CMS Secretariat acts as the secretariat to MoUs developed under CMS auspices at no cost to the MoU signatories. However, when feasible and appropriate it can outsource some aspects of the MoU coordination to range states and/or collaborating organizations to support a range of activities including meeting preparation, project development and fundraising, membership development and awareness raising. Following the 1<sup>st</sup> meeting of the Signatories, an arrangement has been in place providing for the appointment of two part-time coordinators, with financial support from the Government of Austria. This arrangement will not be continued in the same terms. The meeting will be invited to consider options for the future coordination of the MoU. Signatory States or collaborating organizations willing to provide</p>

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			<p>financial and/or in kind support towards MoU coordination will be invited to illustrate their offers.</p> <p><b>Expected outcome:</b> General consideration of the MoU coordination issue; guidance provided and options identified on the particular issue of outsourcing MoU coordination activities, including financial considerations.</p>
	<b>7.4 Any other matters</b>		Participants will be invited to raise any possible other matters concerning future MoU and Action Plan implementation.
	<b>8.0 Next meeting of the Signatory States</b>		<p>The meeting will be invited to consider when and where the next meeting of the Signatory States should take place. Signatory States willing to host the next meeting will be invited to put forward their proposals.</p> <p><b>Expected outcome:</b> Tentative date set for the next meeting of the Signatory States and any invitations to host the next meeting considered; the general periodicity of MoU meetings considered and conclusions reached; general financial considerations reviewed.</p>
	<b>9.0 Any other business</b>		The meeting will be invited to raise and discuss other issues not covered under the former agenda items.
	<b>10.0 Closure of the meeting</b>		