



CONVENTION ON MIGRATORY SPECIES

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CAPACITY BUILDING ACTIVITIES PLANNED FOR THE NEXT TRIENNIUM 2012-2014

(Prepared by the Secretariat)

1. This work plan includes activities that mainly focus on training programmes and on development of a complementary CMS Handbook. Activities, having a stronger focus on information and communication technology-based capacity building have been moved to the work plan under UNEP/CMS/Res.10.7: Outreach and Communication issues. Background information related to this resolution can be found under UNEP/CMS/Conf.10.10: Online National Reporting, Harmonization of Information and Knowledge Management for MEAs.
2. Strengthening existing cooperation among Secretariats of biodiversity-related conventions will be continued. CMS will promote the joint activities also in capacity building with Ramsar, CITES and CBD incorporated in the individual joint work plans as part of the effort to harmonize and simplify common conservation goals and enhance the Secretariats' cooperation.
3. In the CMS-CBD work plan, the Secretariats have developed activities associated with regional and sub-regional capacity-building under CBD's NBSAPs which includes the provision of CMS (UNEP/CMS/Conf.10.27 "*Guidelines on the Integration of Migratory Species into National Biodiversity Strategies and Action Plans (NBSAPs)*"). The guidelines demonstrate to CMS Parties how to include the CMS objectives and aspirations in NBSAPs and will be reviewed for adoption by COP10. More information on the cooperation with other biodiversity-related Secretariats can be found in the Report on Synergies and Partnerships UNEP/CMS/Conf.10.28.

National or Regional Training Capacity Building Programmes

Objective: Strengthening institutional capacity to implement CMS instruments

4. In accordance with the CMS Capacity Building Strategy (UNEP/CMS/Conf.9.30), in order to strengthen national and regional institutions responsible for migratory species conservation management and research, promoting implementation of conservation programmes and plans as well as enhancing contribution to national sustainable development, national or regional training programmes will be designed and conducted. As part of the basic approach to the programmes:

- (a) Efforts should build on existing capacities;
- (b) Activities under the plan must have national ownership to ensure that built capacities are sustained;
- (c) Capacity building programmes must be tailored to individual countries based on a bottom-up, needs assessment process;
- (d) Work must be coordinated, linked with efforts already in progress and integrated into other sustainable development initiatives;
- (e) Work should not duplicate that promoted and undertaken by other organizations and programmes; and
- (f) A significant role should be given to institutional arrangements at the regional level and regional institutions in implementing and reviewing the plan.

5. The most important issue that should be taken into account while assessing the training needs for the national and regional training programmes is the priority or urgency, the scope and type of training needed for improved knowledge and professional skills which can only be efficiently realized with support from the Parties.

6. The key to success in effective capacity building lies in involving local trainers and decision makers in their national language in addition to local people, both women and men. Not only do they provide CMS with their knowledge on migratory animal conservation and sustainable use, they are also the ultimate target group to develop capacities. The Convention and its Parties can utilize the sheer wealth of expertise and experience generated by the CMS focal points to exchange knowledge also during regular meetings.

7. Once the capacity building training needs are identified by the support of the National Focal Points (NFPs), profound training modules will be tailored to cater for the needs of the individual country or by topic.

Development of the CMS Handbook

Objective: Enhancing the impact of Capacity Building Activities

8. Complementary to the training programme and other capacity building activities and especially for the purposes of disseminating information, will be the development of a CMS handbook in close consultation with the NFPs and other relevant partners. The idea of introducing the CMS handbook is to build the capacities of the Parties to the CMS as well as to serve as an introduction package to attract more countries to join the CMS Family. Concrete instructions and guidelines on country level will structure the coordinated conservation of migratory animals.

9. With respect to the technical capacity, provisions should be made to utilise the knowledge concentrated among the Scientific Councillors and specific working group members. This information shall be part of the CMS Handbook inviting regular dialogue between government officials and scientists in order to guarantee satisfactory results on both ends.

10. Should sufficient funds be available, training of trainers (ToT) workshops to further build on the existing capacities focusing on regional or specific scientific issues identified by the Parties will be designed to complement the Handbook and further disseminate and trickle down information. Feedback by the Parties on drawbacks and successes on the technical implementation will be of particular relevance. It not only encourages communication among Range States but also maximizes the efficiency of knowledge and information exchange.

Monitoring and Evaluation of National Implementation of Capacity Building activities

Objective: Improving the assessment of the progress and impact of Capacity Building activities

11. Key to successful implementation of capacity building activities is the combination of all four phases of action: The Planning Phase, Construction Phase, Implementation Phase and Feedback and Monitoring/Evaluation (M&E) Phase, whereby the efficient monitoring and evaluation are realized through regular feedback from the Parties which ultimately enables identified gaps and lessons-learned to be built upon and the impact of the activities assessed. While the first three phases are given some attention, feedback and monitoring/evaluation are not yet addressed sufficiently in the CMS Capacity Building activities. The aim is to monitor the progress of the activities and carry out an evaluation after each conducted activity. This approach has been included in the work plan under the activities for the next triennium.

12. To assess the impact of capacity building activities, tools will be developed by the Secretariat in conjunction with the Standing Committee and Scientific Council. In addition, liaising with UNEP, BLG and Secretariats of other biodiversity-related conventions with a view to sharing lessons learnt and adopting common indicators, monitoring and evaluation tools to assess the progress and impact of the joint capacity building activities should be continued to be promoted.

I. CMS Capacity Building Work Plan 2012-2014

(Each prioritized training need identified will follow the below work plan)

1. Development of National/Regional Capacity Building Training Programmes			
<i>Objective: Strengthening institutional capacity of the NFPs to implement CMS instruments</i>			
Activities undertaken	Responsibility	Methodology and expected outcome	Budget Estimate
1.1 Needs Assessment conducted	CMS Sec., NFPs, other relevant partners	Tools, such as surveys and questionnaires to identify prioritized training needs/requirements designed. Respective NFPs and other partners' responses collected and analyzed.	No additional funds required provided that the CB Unit staff numbers retained.
1.2 Clarified objective for specific training	CMS, NFPs	Binding constraints and gaps impeding from effectively implementing the CMS instruments identified from the collected feedback; Objective for specific training clarified and target group for training identified.	No additional funds required provided that the CMS CB Unit staff numbers retained.
1.3 Tailor-made training programme designed for different partners	CMS Sec.	Training programme with different modules and tools designed together with a facilitator according to the needs assessments vis-à-vis the CMS Capacity Building Strategy.	Facilitator to design the training modules and tools together with CMS CB unit. Around US\$30,000 including translation costs.
1.4 Tailor-made training programmes conducted	CMS Sec.	Trainings conducted with respective NFPs/other participants.	Each regional training of 3-4 days for 20-40 trainees, around US\$45,000-90,000 depending on the region.

Activities undertaken	Responsibility	Methodology and expected outcome	Budget Estimate
1.5 Progress on training programme monitored and impact evaluated	CMS Sec., NFPs	Tools, such as surveys and questionnaires to assess the impact of the training designed. NFPs' responses collected and analyzed.	No additional funds required provided that the CMS CB Unit staff numbers retained.
1.6 Follow up tailor-made trainings designed	CMS Sec.	Possible follow up measures undertaken. Subject to the results recorded by M&E.	No additional funds required provided that the CMS CB Unit staff numbers retained.

2. Development of CMS Handbook			
<i>Objective: Enhancing the Impact of Capacity Building Activities</i>			
Activities undertaken	Responsibility	Methodology and expected outcome	Budget Estimate
2.1 Working group on CMS Handbook formed	CMS Sec., NFPs, ScC, StC and other relevant partners.	The main content of the CMS Handbook agreed by the working group and assessment of the CMS Handbook's target group conducted.	No additional funds required provided that the CMS CB Unit staff numbers retained.
2.2 Surveys conducted on the items to be included in the CMS Handbook	CMS Sec, NFPs, other relevant partners	Surveys providing suggestions, ideas and themes by the NFPs and other partners to be included in the handbook. Content for the CMS handbook further developed.	No additional funds required provided that the CMS CB Unit staff numbers retained.
2.3 CMS Handbook designed	CMS Sec	According to the information obtained, the CMS handbook is designed to cater for the intended purposes.	US\$ 70,000-120,000 depending on the content and number of books and including translation costs.
2.4 Tailored training of trainers (ToT) workshops conducted for different CMS partners	CMS Sec, NFPs, ScC, StC	Following an assessment on the target groups for the ToT, in order to ensure effective information dissemination, ToT workshops are designed and conducted.	Shall be determined according to the need.
2.5 Regular dialogue carried out in order to guarantee satisfactory results on both ends	CMS Sec, NFPs, ScC, StC and other relevant partners.	Enhanced dialogue between different partners to ensure CMS Handbook caters for the intended purposes.	No additional funds required provided that the CMS CB Unit staff numbers retained.
2.6 Progress monitored of the utilization of the CMS Handbook and impact evaluated of the activity	CMS Sec., NFPs.	Surveys developed and assessments conducted on the progress and impact evaluated of the activity.	No additional funds required provided that the CMS CB Unit staff numbers retained

3. Improving the Assessment of the Progress and Impact of Capacity Building Activities			
<i>Objective: Monitoring and Evaluation of National Implementation of Capacity Building activities</i>			
Activities undertaken	Responsibility	Methodology and expected outcome	Budget
3.1 Capacity Building activities' progress monitored and impact evaluated	CMS, NFPs.	Tools designed, such as surveys and questionnaires to assess the progress and impact. Responses of respective NFPs and possible other partners collected and analyzed.	No additional funds required.
3.2 The progress and impact assessed of the joint capacity building activities	CMS Sec.	Liaising with UNEP, BLG (including NBSAP processes) and relevant organizations with a view to sharing lessons learnt and adopting common indicators, monitoring and evaluation tools to assess the progress and impact of the joint capacity building activities	No additional funds required

Action requested:

The Secretariat requests the Conference of the Parties to:

- a. Review and adopt the proposed activities on the revised and updated Capacity Building Work Plan for the next triennium 2012-2014;
- b. Provide ear-marked voluntary contributions and consider increasing the core budget for the implementation of the Capacity Building Work Plan for 2012-2014;
- c. Support the Secretariat in identifying capacity building needs of the Parties as requested in the Capacity Building Work Plan for 2012-2014; and
- d. Support the Secretariat in focusing on cooperation with CMS agreements and other MEAs, highlighting common strategies, needs and actions through consultation work of the Biodiversity Liaison Group.