



**CONVENTION ON  
MIGRATORY  
SPECIES**

UNEP/CMS/ExCOP1/Doc.3.2/Rev.1

24 November 2023

Original: English

FIRST EXTRAORDINARY MEETING OF THE CONFERENCE OF THE PARTIES  
Agenda Item 3

**ANNOTATED AGENDA AND ORGANIZATION OF WORK**

*(Prepared by the Secretariat)*

**Introduction**

1. The CMS Secretariat informed all Parties, through Notification 2023/019, that the 14<sup>th</sup> meeting of the Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals (CMS COP14) will be held in Samarkand, Uzbekistan, from 12 to 17 February 2024. It was originally planned for October 2023.
2. The postponement of COP 14 has significant implications for the CMS budget. COP13 adopted Resolution 13.2 on Financial and Administrative Matters covering the budget period 2021–2023, which expires on 31 December 2023. As a result, there is a need to adopt an interim budget for 2024 to ensure the continuous operation of CMS.
3. The Secretariat informed the Parties of the consultations and the process for adopting an interim budget for 2024 through Notification 2023/028. By 31 October 2023, the Secretariat had received 55 official letters from Parties requesting the convening of the first extraordinary meeting of the Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals (ExCOP1) for the adoption of an interim budget for 2024.
4. Official letters were received from over one third of the Parties, thereby enabling the Secretariat to convene ExCOP1 in accordance with Article VII, paragraph 3, of the Convention.
5. Through Notification 2023/034, Ms. Amy Fraenkel, the Executive Secretary of the Convention, invited Parties and observers to participate in ExCOP1, to be held from 28 November to 1 December 2023. The extraordinary meeting will be conducted electronically, and the one substantive agenda item will be conducted through a silence procedure.
6. This document provides the annotations to the provisional agenda of ExCOP1 ([UNEP/CMS/ExCOP1/Doc.3.1/Rev.1](https://www.unep.org/cms/excop1/doc.3.1/rev.1)) published on the [ExCOP1 website](https://www.unep.org/cms/excop1).

**Item 1. Opening of the meeting**

7. ExCOP1 will begin on Tuesday 28 November 2023, at 00:00 Central European Time (CET). The meeting will be opened through the transmission of a written statement by the Chair of the extraordinary meeting, in the official languages of the Convention, sent to all registered representatives of Parties and observers.

## **Item 2. Officers**

8. Consistent with Rule 12, paragraph 1, of the rules of procedure, the current COP Presidency, India, shall act as Chair of this extraordinary meeting of the Conference of the Parties.

## **Item 3. Adoption of the agenda and meeting schedule**

### *Item 3.1. Provisional agenda*

9. The provisional agenda ([UNEP/CMS/ExCOP1/Doc.3.1/Rev.1](#)) consists of one main agenda item (Item 5: *Proposed interim budget for 2024*), as proposed in the request for holding an extraordinary meeting of the COP.
10. The agenda will be considered adopted on transmission of the first written communication by the Chair of ExCOP1 opening the meeting.

### *Item 3.2. Annotated agenda and organization of work*

11. This annotated agenda and meeting schedule (UNEP/CMS/Ex.COP1/Doc.3.2) will be considered adopted on transmission of the first written communication by the Chair of the ExCOP1 opening the meeting.

## **Item 4. Credentials Committee**

12. Should any Party wish to break the silence, they must ensure their representative holds valid credentials.
13. In accordance with Rule 3 of the COP rules of procedure, a Credentials Committee will be established to review submitted credentials, in particular the credentials of any Party that wishes to break the silence. The Credentials Committee will be established with the transmission of the first written communication by the Chair of ExCOP1, confirming the nominations received from the regions.
14. The Secretariat has circulated, along with Notification 2023/034, a sample letter of credentials. Due to the exceptional nature of the meeting, an electronic copy of credentials that fulfil the requirements of Rule 3.1 of the rules of procedure will be accepted on the understanding that a hard copy will be presented to the Secretariat as soon as possible by postal correspondence.
15. Credentials that have been obtained to cover the silence procedure period of 28 – 30 November will remain valid until the close of the ExCOP1, including in the event that the 72-hour period is interrupted and the ExCOP1 goes beyond the expected period.

## **Item 5. Proposed interim budget for 2024**

16. The proposed draft resolution text will be placed under silence procedure for 72 hours, until 23:59 on 30 November 2023. If the silence is not broken during the preceding 72 hours (i.e., no statement of intent to break the silence has been received), the resolution will be considered adopted. The Chair will confirm this through a written communication that will be transmitted to delegations at on 1 December, thereby marking the end of the first extraordinary meeting of the Conference of the Parties to the Convention.

17. The draft resolution on the 2024 interim budget is the outcome of a review and consultations between the Secretariat, the Standing Committee and the members of the Finance and Budget Subcommittee (in line with Resolution 13.2, paragraph 23 (ii) and paragraph 4(a) of Annex 4 to the resolution).
18. The Secretariat published the document with the draft resolution on the interim budget for 2024 for consideration and adoption by ExCOP1 ([UNEP/CMS/ExCOP1/Doc.5](#)) on 31 October 2023, on the [ExCOP1 webpage](#). Since its publication, Parties have had the opportunity to send comments or queries about the document to the Secretariat.
19. Under this item, the Conference of the Parties is recommended to adopt the resolution establishing an interim budget for 2024.

#### **Item 6. Adoption of the report of the meeting**

20. The report of ExCOP1 will reflect the outcome of the extraordinary meeting and will be circulated with the Chair's closing statement, conveyed by the Secretariat to the delegations on Friday 1 December 2023.

#### **Item 7. Closure of the meeting**

21. It is expected that ExCOP1 will close on Friday 1 December 2023.

**ANNEX**

**PROVISIONAL LIST OF DOCUMENTS FOR THE FIRST EXTRAORDINARY MEETING  
OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON THE  
CONSERVATION OF MIGRATORY SPECIES OF WILD ANIMALS**

Provisional agenda	UNEP/CMS/ExCOP1/Doc.3.1/Rev.1
Annotated agenda and organization of work	UNEP/CMS/ExCOP1/Doc.3.2/Rev.1
Draft Interim budget for 2024	UNEP/CMS/ExCOP1/Doc.5