



**CONVENTION ON
MIGRATORY
SPECIES**

Distr: General

CMS/AW-1/2
7 September 2006

Original: English

FIRST MEETING OF THE SIGNATORY STATES
TO THE MEMORANDUM OF UNDERSTANDING
CONCERNING CONSERVATION MEASURES FOR
THE SAIGA ANTELOPE (*Saiga tatarica tatarica*)
Almaty, Kazakhstan, 25-26 September 2006
Agenda Item 4.0

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE

**FIRST MEETING OF THE SIGNATORY TO THE MEMORANDUM OF UNDERSTANDING
CONCERNING CONSERVATION, RESTORATION AND SUSTAINABLE USE OF
THE SAIGA ANTELOPE (*Saiga tatarica tatarica*)**

Almaty, Kazakhstan, 25-26 September 2006

DRAFT PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE (as at 31 August 2006)

Date/Time	Agenda items and Activities	Documents	Annotations
Friday 22 Sept.			
All Day	Delegates arrive in Almaty	Fact sheet	http://www.cms.int/species/saiga/1st_saiga_range_states_meeting.htm
Saturday 23 Sept.			
08.30	Registrations		
09.00-17.00	Saiga Technical Workshop	CMS/SA-1/Inf/9	See separate agenda and programme. Venue: Hotel Kazakhstan
18.00-20.00	Evening workshop session (if needed) and/or presentations on Saiga activities around the region		
20.00	Dinner		
Sunday 24 Sept			
09.00-13.00	Saiga Technical Workshop	CMS/SA-1/Inf/9	See separate agenda and programme. Venue: Hotel Kazakhstan
14.00-18.00	Almaty City Excursion hosted by the Forestry and Hunting Committee		Further details to be announced.
18.30	Heads of delegation meeting with the CMS Secretariat		This very brief 30-minute meeting will discuss <i>inter alia</i> chairmanship of the meeting, rules of procedure, meeting flow and other organisational matters.

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			Venue: Hotel Kazakhstan
19.00-21.00	Reception: Hosted by IUCN SSC, CMS and CITES		Venue: Hotel Kazakhstan
Monday 25 Sept.	Day 1: First Meeting of the Signatories to the Memorandum of Understanding concerning Conservation, Restoration and Sustainable Use of the Saiga Antelope (<i>Saiga tatarica tatarica</i>)		
08.30	Registration		Delegates are kindly requested to pick up their badges.
Morning 09.00-13.00¹	Agenda items 1.0 – 7.0		
	1.0 Welcoming remarks		Mr N. Khadirkeyev, Chairman, Forestry and Hunting Committee of Republic of Kazakhstan, will open the meeting. Mr. Lyle Glowka, CMS Agreements Officer, and Mr Tom De Meulenaer, CITES Senior Scientific Officer, will provide some introductory remarks. A representative from UNDP Kazakhstan may also welcome the participants.
	2.0 Signing ceremony		The MoU will be opened for signature to any authorised official representing their Ministry or another competent authority from an eligible Range State. Eligible organisations expressing their support for the MoU and Action Plan's implementation will also be invited to sign the MoU as collaborators. After the signing ceremony the meeting will adjourn briefly for tea and a press conference.
	3.0 Election of officers		The meeting will be invited to elect a chairman from among the representatives of the Signatories in attendance. Expected outcome: Chairman elected.
	4.0 Adoption of the agenda and meeting schedule	CMS/SA-1/1/Rev.1 CMS/SA-1/2 CMS/SA-1/3	The meeting will be invited to agree informal rules of procedure. The documents list for the meeting will be introduced. The meeting will also be invited to review the draft provisional agenda and schedule, and to make any proposals for amendment prior to their adoption. Expected outcome: Informal rules of procedure agreed; agenda and meeting schedule adopted.

¹ **NB:** A coffee or other break is foreseen in all morning and afternoon sessions.

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	5.0 Opening statements		It is <u>not</u> envisaged to have presentations of national activities at this stage of the meeting, however governmental delegates may wish to make brief opening statements (no more than 2-3 minutes) to indicate any support or assistance (financial or in-kind) their country has provided or intends to provide towards the MoU's implementation. Collaborating organisations that have signed the MoU will also be invited to make short (2-3 minute) interventions. Dr David Mallon, Co-chair of the IUCN Antelope Specialist Group, and co-convenor of the preceding Saiga Technical Workshop, will be invited to make a short summary of the Workshop's outcomes most relevant to the MoU meeting (no more than 5-10 minutes).
	6.0 Report of the Secretariat		
	6.1 Status of signatures	CMS/SA-1/4 CMS/SA-1/Inf/1	The meeting will be invited to consider the Secretariat's brief report concerning the status of signatures and recruitment efforts. Representatives from the Range States of non-Signatories eligible to sign the MoU will be invited to inform the meeting of their institution's intention to sign the MoU. The meeting may wish to consider ways and means to complete membership in the MoU. Organizations meeting the criteria listed in document CMS/SA-1/4 are invited to express their interest in signing the MoU in the future as a collaborating organization. Expected outcome: The meeting takes note of the Secretariat's report; information provided by observers representing non-Signatories as to their institutions' intentions to sign the MoU; guidance provided on how to increase MoU membership; potential collaborating organisations express their interest to sign the MoU.
	6.2 List of designated national contact points	CMS/SA-1/4 CMS/SA-1/Inf/2 CMS/SA-1/Inf/2/Add.1	The meeting will be invited to consider a provisional list of officially designated national contact points and provide any updated information. Expected outcome: The meeting takes note of the provisional list of officially designated national contact points; updated information is provided.
	6.3 Any other matters		Any other additional matters relevant to the Secretariat's report will be presented to the meeting.
	7.0 Review of MoU and Action Plan implementation		
	7.1 Saiga Antelope conservation status within the agreement area	CMS/SA-1/5/Rev.1	The Secretariat will introduce that portion of the Overview Report addressing the conservation status of the Saiga Antelope (<i>Saiga</i>

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		<p>CMS/SA-1/5/Add.1</p> <p>CMS/SA-1/Inf/3.x</p> <p>CMS/SA-1/Inf/4.x</p> <p>CMS/SA-1/Inf/5.x</p>	<p><i>tatarica tatarica</i>) within the agreement area. An intervention on the relevant outcomes from the Saiga Technical Workshop may be invited. After this comments from the Signatories, non-Signatories, collaborating organisations and other observers will be invited. Conclusions will be drawn. The meeting may then wish to briefly consider the conservation status of <i>Saiga tatarica mongolica</i> found in Mongolia outside of the agreement area. Interventions will be invited.</p> <p>Expected outcome: The meeting takes note of the Secretariat's Overview Report; it provides additional information and guidance on how it could be improved if necessary; information shared on the conservation status of <i>Saiga tatarica tatarica</i>; additional information shared on the conservation status of <i>Saiga tatarica mongolica</i>.</p>
	<p>7.2 Status of implementation</p>	<p>CMS/SA-1/5/Rev.1</p> <p>CMS/SA-1/5/Add.1</p> <p>CMS/SA-1/Inf/3.x</p> <p>CMS/SA-1/Inf/4.x</p> <p>CMS/SA-1/Inf/5.x</p> <p>CMS/SA-1/Inf/6</p> <p>CMS/SA-1/Inf/6/Add.1</p>	<p>The Secretariat's Overview Report summarizes the information received and available as of 25 August 2006 with regard to the status of the MoU and Action Plan's implementation. It is proposed that the Secretariat provides a brief summary of its Overview Report drawing conclusions as necessary. Similarly, the Secretariat will provide a brief overview of the tabular summary of project activities.</p> <p>The four <i>Saiga tatarica tatarica</i> Range States, Mongolia and China will be invited to make brief verbal reports (no more than 10 minutes each) to share (a) additional information on their Saiga-related activities in support of the MoU and Action Plan's implementation, (b) any problems/gaps in their implementation and (c) their priority activities for the next 5-10 years.</p> <p>The meeting will be invited to consider how best to measure progress under the MoU and Action Plan and, in particular, whether the Overview Report's present format and the projects summary is appropriate.</p> <p>Finally, the meeting will be invited to provide guidance on whether additional tools are necessary to implement the MoU and Action Plan in order to achieve desired conservation and management outcomes for the Saiga Antelope keeping in mind that a draft</p>

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			<p>medium term international work programme will be discussed under agenda item 8.3.</p> <p>Expected outcome: Information shared on the status of MoU and Action Plan implementation within the agreement area and at national levels; confirmation that activities are underway nationally; implementation gaps by country and possible means to fill gaps are identified; country-level priorities for the next 5-10 years identified; suggestions provided on how best to measure progress under the MoU and Action Plan and the extent to which the present Overview Report format and Saiga projects summary are appropriate or need to be improved; guidance given on whether additional tools are needed to implement the MoU and Action Plan.</p>
13.00-14.00	Lunch break		
14.00-15.00	Presentations on Saiga-related activities		Saiga movie and presentation 14.00-14.45: Special presentation of a 20 min film on Saiga in Kazakhstan and 10 min. presentation by Institute of Zoology followed by discussion. Other presentations as time allows.
Afternoon 15.00-18.00	Agenda item 8.0		
	8.0 Future implementation and further development of the MoU and Action Plan		
	8.1 National reporting and information management	CMS/SA-1/6 CMS/SA-1/6/Add.1 CMS/SA-1/6/Add.2 CMS/SA-1/Inf/6 CMS/SA-1/Inf/6/Add.1	MoU Paragraph 6 refers to reporting. The Secretariat has developed for the consideration of the meeting a comprehensive draft national report format that could be used as the basis for future reporting on the MoU and Action Plan's implementation. It has also developed a projects reporting template. The meeting will be first invited to consider the draft national report format, provide feedback on its usefulness and suggest any needed revisions in anticipation of its endorsement by the Signatories. The concept of on-line reporting will be discussed. Next it will be invited to provide comments on the projects reporting template. Finally, the meeting will be invited to consider the general issue of information management including the creation of a projects database and e-library.

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			<p>Expected outcome: Endorsement of the draft national report format as amended; a request for the further exploration of the on-line reporting concept; endorsement of the project reporting template; guidance provided on the general issue of information management including the further exploration of a projects database and e-library.</p>
	<p>8.2 MoU coordination</p>	<p>CMS/SA-1/7</p>	<p>The CMS Secretariat acts as the secretariat to the MoUs developed under CMS auspices at no cost to the MoU signatories. The meeting will be invited to consider the general issue of MoU coordination and determine what options are most desirable for the MoU's effective implementation and which the Secretariat should therefore pursue. The financial aspects of the coordination issue will be discussed and the meeting will provide guidance on possible options for financing and other support, including appealing for additional voluntary in-kind and financial contributions. Finally, the meeting will consider any expressions of interest or offers to host and/or fund a MoU coordination mechanism.</p> <p>Expected outcome: General consideration of the MoU coordination issue; guidance provided to the Secretariat and options identified on the particular issue of outsourcing MoU coordination activities, including financial considerations. Expressions of interest or offers to host and/or fund a MoU coordination mechanism considered.</p>
	<p>8.3 Priorities for implementation: work programme to support the Action Plan's implementation</p>	<p>CMS/SA-1/8</p>	<p>The Signatories will be invited to consider a draft medium term international work programme as a tool to support the future implementation of the MoU and Action Plan. An intervention on the relevant outcomes from the Saiga Technical Workshop may be invited.</p> <p>Expected outcome: Medium term international work programme endorsed.</p>
<p>18.00-20.00</p>	<p>Evening MoU Meeting session (if needed) and/or presentations on Saiga activities around the region</p>		
<p>20.00</p>	<p>Dinner</p>		

Date/Time	Agenda items and Activities	Documents	Annotations
Tuesday 26 Sept.	Day 2		
Morning 09.00-13.00	Agenda items 8.0 (continued as needed)-11.0		
	8.0 Future implementation and further development of the MoU and Action Plan (continued as needed)		
	9.0 Next meeting of the Signatories	CMS/SA-1/9	<p>The Signatories will be invited to consider the desirability of continuing to hold future stand-alone MoU meetings, as well as the technical workshop. Financial implications will be considered. The periodicity of meetings and a possible date for the next meeting of the Signatories will be discussed. Finally, expressions of interest to host the next MoU meeting and technical workshop will be considered, along with any other pledges for financial or in-kind support.</p> <p>Expected outcome: Recommendations made on whether the next meeting should be a stand-alone meeting and whether the technical workshop should be continued; cost implications noted; the general periodicity of MoU meetings considered; tentative date set for the next meeting of the Signatories and any expressions of interest to host the next meeting reviewed welcomed along with any other pledges for financial or in-in-kind support.</p>
	10.0 Any other business		The meeting will be invited to raise and discuss other issues not covered under the former agenda items.
	11.0 Closure of the meeting		
13.00-14.00	Lunch break		
14.00-18.00	Free time and/or presentations on Saiga activities around the region		
Evening	Dinner hosted by the Forestry and Hunting Committee		Venue: Restaurant “Jeruyik”, Almaty Time: 19.00