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SECOND MEETING OF THE SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING CONCERNING CONSERVATION, RESTORATION AND SUSTAINABLE USE OF THE SAIGA ANTELOPE (*Saiga tatarica tatarica*)
Ulaanbaatar, Mongolia, 7-10 September 2010
Agenda Item 3.0

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE

(as at 30 August 2010)

For reasons of economy, this document is printed in a limited number, and will not be distributed at the meeting.
Delegates are kindly requested to bring their copy to the meeting and not to request additional copies.

TECHNICAL WORKSHOP FOR SAIGA ANTELOPE EXPERTS AND SECOND MEETING OF THE SIGNATORY STATES TO THE MEMORANDUM OF UNDERSTANDING CONCERNING CONSERVATION MEASURES FOR THE SAIGA ANTELOPE (*Saiga tatarica tatarica*)

Ulaanbaatar, Mongolia, 7-10 September 2010

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE (*as at 30 August 2010*)

Date/Time	Agenda items and Activities	Documents	Annotations
2-5 Sept.			
All Day	**Voluntary field excursion**	WWF Mongolia Info flyer	http://www.cms.int/species/saiga/2ndMtg_Mongolia/2nd_saiga_range_states_meeting.html
Tuesday 7 Sept.			
0830	**Registrations**		
0900-1800	**Saiga Technical Workshop**	CMS/SA-2/Inf/16	See separate agenda and programme. Venue: Ulaanbaatar Hotel (www.ubhotel.mn)
1800-2000	**Evening workshop session (if needed) and/or presentations on Saiga activities around the region**		
2000	**Dinner**		
Wednesday 8 Sept.			
0900-1800	**Saiga Technical Workshop**	CMS/SA-2/Inf/16	See separate agenda and programme. Venue: Ulaanbaatar Hotel.
1900	**Heads of delegation meeting with the CMS Secretariat**		This very brief 30-minute meeting will discuss *inter alia* chairmanship of the MoU meeting, rules of procedure, meeting flow and other organisational matters. Venue: Ulaanbaatar Hotel.
2000	**Dinner**		

Date/Time	Agenda items and Activities	Documents	Annotations
Thursday 9 Sept.	**Day 1: Second Meeting of the Signatories to the Memorandum of Understanding concerning Conservation, Restoration and Sustainable Use of the Saiga Antelope (*Saiga tatarica tatarica*)**		
0830	**Registration**		Delegates are kindly requested to pick up their badges.
Morning 0930-1230[1]	**Agenda items 1.0 - 8.0**		
	1.0 Welcoming remarks		A representative from the Ministry of Nature, Environment and Tourism of the Republic of Mongolia, will open the meeting. Representatives of the CMS and CITES Secretariats will provide some introductory remarks. A representative from WWF Mongolia will also welcome the participants.
	2.0 Election of officers		The meeting will be invited to elect a chairman from among the representatives of the States in attendance. **Expected outcome**: Chairman elected.
	3.0 Adoption of the agenda and meeting schedule	CMS/SA-2/Doc/1/Rev.1 CMS/SA-2/Doc/2 CMS/SA-2/Doc/3	The meeting will be invited to agree informal rules of procedure. The documents list for the meeting will be introduced. The meeting will also be invited to review the draft provisional agenda and schedule, and to make any proposals for amendment prior to their adoption. **Expected outcome**: Informal rules of procedure agreed; agenda and meeting schedule adopted.
	4.0 Opening statements		It is not envisaged to have presentations of national activities at this stage of the meeting, however governmental delegates may wish to make brief opening statements (no more than 2-3 minutes) to indicate any support or assistance (financial or in-kind) their country has provided or intends to provide towards the MoU's implementation. Collaborating organisations that have signed the MoU will also be invited to make short (2-3 minute) interventions.

[1] **NB**: A coffee or other break is foreseen in all morning and afternoon sessions.

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	5.0 Report of the Technical Meeting (7-8 September 2010)		Prof. E.J. Milner-Gulland, co-convenor of the preceding Saiga Technical Workshop, will be invited to make a short summary of the Workshop's outcomes most relevant to the MoU meeting
	6.0 Report of the Secretariat		
	6.1 Status of signatures	CMS/SA-2/Doc/4 CMS/SA-2/Inf/2	The meeting will be invited to consider the Secretariat's brief report concerning the status of signatures and recruitment efforts. The meeting will be invited to consider the request of the Saiga Conservation Alliance (SCA) and the Association for the Conservation of Biodiversity of Kazakhstan (ACBK) to sign the MoU as co-operating organizations. The signatory States will be invited to decide on the acceptance of SCA and ACBK as co-operating organizations by consensus. Possible other organizations represented at the meeting which would meet the criteria listed in document CMS/SA-2/Doc/4 will be invited to express their interest in signing the MoU in the future as a co-operating organization. **Expected outcome**: The meeting takes note of the Secretariat's report; decision made on the acceptance of SCA and ACBK as co-operating organizations; potential co-operating organisations express their interest to sign the MoU.
	6.2 List of designated national contact points	CMS/SA-2/Doc/4 CMS/SA-2/Inf/3 CMS/SA-2/Inf/4	The meeting will be invited to consider a list of officially designated national contact points and provide any updated information. **Expected outcome:** Information in the list of officially designated national contact points is confirmed or updated information is provided.
	6.3 Any other matters		Any other additional matters relevant to the Secretariat's report will be presented to the meeting.
	7.0 Proposal of MoU Expansion to include all Saiga Antelope taxa	CMS/SA-2/Doc/8	The Secretariat will introduce a proposal to extend the taxonomic scope of the MoU to cover all saiga taxa, and its implications for the geographic scope of the MoU. Signatories will be invited to endorse the proposed extension of the taxonomic and geographic scope by consensus. **Expected outcome:** Decision on the extension of the taxonomic and geographic coverage of the MoU
	8.0 Reports on MoU implementation	CMS/SA-2/Inf/5.x CMS/SA-2/Inf/6.x	Saiga antelope range States, non-signatory States and co-operating organizations will have the possibility to make brief verbal reports (no more than **15** minutes each) to share (a) highlights on their saiga-related activities in support of the MoU and Action Plan's

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		CMS/SA-2/Inf/7.x	implementation, (b) major problems/gaps in their implementation and (c) their priority activities for the next 5 years. **Expected outcome:** Information shared on initiatives undertaken by countries and organizations; implementation gaps by country and possible means to fill gaps are identified; country-level priorities for the next 5 years identified.
1230-1430	**Lunch break**		
Afternoon 1430-1800	**Agenda item 8.0 (continued as needed) - 10.0**		
	8.0 Reports on MoU implementation (continued)		
	9.0 Review of MoU and Medium-Term International Work Pogramme implementation		
	9.1 Saiga Antelope conservation status within the agreement area	CMS/SA-2/Doc/6 CMS/SA-2/Doc/6/Add.1 CMS/SA-2/Inf/5.x CMS/SA-2/Inf/7.x	Dr. David Mallon will introduce that portion of the Overview Report addressing the conservation status of the Saiga Antelope. An intervention on the relevant outcomes from the Saiga Technical Workshop may be invited. After this comments from the Signatories, non-Signatories, collaborating organisations and other observers will be invited. Conclusions will be drawn. **Expected outcome:** The meeting takes note of the Secretariat's Overview Report; it provides additional information and guidance on how it could be improved if necessary; information shared on the conservation status of the saiga antelope
	9.2 Status of implementation	CMS/SA-2/Doc/5/Rev.2 CMS/SA-2/Doc/6 CMS/SA-2/Doc/6/Add.1 CMS/SA-2/Inf/5.x CMS/SA-2/Inf/6.x CMS/SA-2/Inf/7.x	The Overview Report summarizes the information received and available as of August 2010 with regard to the status of the MoU's implementation. Doc.5 provides a summary of the degree of progress made in each key area of the Medium-Term International Work Programme (MTWP), supplemented by a detailed commentary on individual activities. It is proposed that the main authors of the two reports, Dr. David Mallon and Prof. E.J. Milner-Gulland, provide a brief summary of their report taking also into account the relevant outcomes of the Technical Workshop and drawing conclusions as necessary. The meeting will be invited to comment as appropriate.

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		CMS/SA-2/Inf/13 CMS/SA-2/Inf/14 CMS/SA-2/Inf/16	The meeting will be invited to consider how best to measure progress under the MoU and MTWP and, in particular, whether the reports' present format is appropriate. **Expected outcome:** Information shared on the status of MoU and MTWP implementation; suggestions provided on how best to measure progress under the MoU and MTWP and the extent to which the present reports' format are appropriate or need to be improved.
	10.0 Future implementation and further development of the MoU and MTWP		
	10.1 Review and adoption of 2011-2015 MTWP	CMS/SA-2/Doc/5/Rev.2 CMS/SA-2/Doc/7	The Signatories will be invited to consider a draft Medium-Term International Work Programme for the period 2011-2015 as a tool to support the further implementation of the MoU and Action Plan. An intervention on the relevant outcomes from the Saiga Technical Workshop may be invited. **Expected outcome:** Medium-Term International Work Programme endorsed.
	10.2 National reporting and information management	CMS/SA-2/Inf/8 CMS/SA-2/Inf/12	The National Report format was approved by the First Meeting of the Signatories. The meeting will be invited to provide feedback on its usefulness, to discuss any difficulties encountered, and suggest any needed revisions. The first Meeting of the Signatories also endorsed a Project Reporting Template, which was used in the preparation of the present meeting to provide information on individual projects/initiatives. The meeting will be invited to provide feedback on its usefulness and provide suggestions for its possible improvement as appropriate. **Expected outcome**: Refinement of the national report format and project reporting template if needed.
	10.3 MoU coordination	CMS/SA-2/Doc/9	The CMS Secretariat acts as the secretariat to the MoUs developed under CMS auspices at no cost to the MoU signatories. The meeting will be invited to consider the general issue of MoU coordination and determine what options are most desirable for the MoU's effective implementation. The financial aspects of the coordination issue will be discussed and the meeting will provide guidance on possible options for financing and other support, including appealing for additional voluntary in-kind and financial

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			contributions. Finally, the meeting will consider any expressions of interest or offers to host and/or fund a MoU coordination mechanism. **Expected outcome:** General consideration of the MoU coordination issue; guidance provided to the Secretariat and options identified on the particular issue of outsourcing MoU coordination activities, including financial considerations. Expressions of interest or offers to host and/or fund a MoU coordination mechanism considered.
1800-2000	**Evening MoU Meeting session (if needed) and/or presentations on Saiga activities around the region**		
20.00	**Dinner**		
Friday 10 Sept.	**Day 2**		
Morning 0930-1230	**Agenda items 11.0-15.0**		
	11.0 Signing ceremony		Subject to the approval by the signatory States of the extension of the scope of the MoU under Agenda Item 7, and the acceptance of proposed new signatories as collaborating organizations under Agenda Item 6.1, the MoU will be opened for signature to Mongolia as a range State and to SCA and ACBK as collaborating organizations.
	12.0 Upcoming Saiga Antelope Workshop, Urumqi, China		The Convenors of the workshop (CITES and CMS Secretariats, CITES National Authority for China) will present its aim and programme. The links between the present MoU meeting and the workshop will be discussed. **Expected outcome:** Participants informed about the workshop. Links between the MoU meeting and the workshop clarified.
	13.0 Next meeting of the Signatories		The Signatories will be invited to consider the desirability of continuing to hold future stand-alone MoU meetings, as well as the technical workshop. Financial implications will be considered. The

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			periodicity of meetings and a possible date for the next meeting of the Signatories will be discussed. Finally, expressions of interest to host the next MoU meeting and technical workshop will be considered, along with any other pledges for financial or in-kind support. **Expected outcome:** Recommendations made on whether the next meeting should be a stand-alone meeting and whether the technical workshop should be continued; cost implications noted; the general periodicity of MoU meetings considered; tentative date set for the next meeting of the Signatories and any expressions of interest to host the next meeting reviewed welcomed along with any other pledges for financial or in-in-kind support.
	14.0 Any other business		The meeting will be invited to raise and discuss other issues not covered under the former agenda items.
	15.0 Closure of the meeting		
1230-1430	**Lunch break**		
1430-1730	**Free time and/or presentations on Saiga activities around the region**		
1800	**Reception hosted by the Mongolian Government**		