



**CONVENTION ON MIGRATORY
SPECIES**

**MEMORANDUM OF UNDERSTANDING
ON THE CONSERVATION OF
MIGRATORY SHARKS**

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FIRST MEETING OF THE SIGNATORIES TO THE
MEMORANDUM OF UNDERSTANDING ON THE
CONSERVATION OF MIGRATORY SHARKS
Bonn, Germany, 24-27 September 2012
Agenda Item 4

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE

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**FIRST MEETING OF THE SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING
ON THE CONSERVATION OF MIGRATORY SHARKS
Bonn, Germany, 24-27 September 2012**

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE (as at 20 September 2012)

Monday: 24 September 2012

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
Monday a.m. 8.00 – 09.45	Registration		
Monday a.m. 9:45 – 12:30	<p>1. Opening of the Meeting The meeting will be formally opened by Ms. Elizabeth M. Mrema, Acting Executive Secretary of CMS. Ms. Sonja Fordham of the IUCN Sharks Specialist Group will give a keynote address on shark conservation.</p>		
<i>(one coffee break)</i>	<p>2. Rules of Procedure The draft Rules of Procedure (RoP) will be proposed for adoption. The adoption may be provisional as the RoP may be subject to change in the course of the meeting depending on the outcome of discussion under Agenda Items 6, 8 and 11.</p>	<u>Doc.2</u> Annex	<ul style="list-style-type: none"> • RoPs provisionally adopted • Frequency of MOS agreed
	<p>3. Election of Officers The Meeting will elect a Chair and a Vice-Chair from among the representatives of the Signatories in attendance.</p>		<ul style="list-style-type: none"> • Chair and Vice-Chair elected
	<p>4. Agenda and Meeting Schedule The Meeting will be invited to adopt the Provisional Agenda and meeting schedule. Two working groups are foreseen to be established (see Agenda Items 9 and 10)</p>	<u>Doc.4.1</u> <u>Doc.4.2</u>	<ul style="list-style-type: none"> • Agenda and meeting schedule adopted
	<p>5. Credentials Committee The Meeting will be invited to establish a Credentials Committee, comprising one representative from each region (Africa; Asia; North America; Europe; Oceania; and South & Central America & the Caribbean)</p>		<ul style="list-style-type: none"> • Credentials Committee established

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
Monday Lunchtime 12:30 – 14:00	Lunch: “Casino” Cafeteria		
Monday p.m. 14:00 – 17:00 <i>(one coffee break)</i>	<p>6. Admission of Observers</p> <p>6.1 The Meeting will be invited to admit representatives from non-Signatory Range States, IGOs, and international and national NGOs as observers in line with paragraphs 22 and 23 of the MoU.</p> <p>6.2 A procedure on the authorization of Cooperating Partners, listed in paragraph 30 of the MoU will be presented by the Interim Secretariat for adoption by the Signatories. Signatories will be invited to decide on the authorization of those organizations that have expressed an interest in signing the MoU as Cooperating Partners.</p> <p>7. Reports</p> <p>7.1 <u>Report of the Interim Secretariat</u> The Interim Secretariat will report on developments since the MoU entered into effect in 2010.</p> <p>7.2 <u>Reports from Signatories</u> It is not envisaged to have presentations of national activities. Signatories are invited to submit brief written statements which will be appended to the meeting report.</p> <p>7.3 <u>Reports from Observers</u> Observer countries will be given the opportunity to make brief announcements regarding plans to sign the MoU.</p> <p>7.4 <u>Report on the Conservation Status of Migratory Sharks</u> A presentation on the conservation status of migratory sharks will be provided by Ms. Sarah Fowler of the IUCN Sharks Specialist Group.</p> <p>9. Draft Conservation Plan The draft Conservation Plan will be introduced by the chair of the inter-sessional Drafting Group. The Meeting will be invited to review and adopt the Plan. The Meeting may wish to establish an in-session working group. Observers will be invited to participate in this process</p>	<p><u>Doc.6.1</u> Annex</p> <p><u>Doc.6.2</u> Annex</p> <p><u>Doc.7.1</u></p> <p><u>Doc.7.4</u> (English only)</p> <p><u>Doc.9</u> Annex I</p>	<ul style="list-style-type: none"> • Observers admitted • Procedure for the authorization of Cooperating Partners adopted • Cooperating Partners authorized <p>• Reports noted</p> <ul style="list-style-type: none"> • Draft Conservation plan introduced • Working group established

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
<p>17:00</p>	<p>10. Administrative and Budgetary Matters</p> <p>10.1 The Interim Secretariat will outline the current arrangements for the MoU and will propose to establish the MoU Secretariat .The Meeting will be invited to review and adopt draft Terms of References for the MoU Secretariat.</p> <p>10.2 The Interim Secretariat will propose a budget for resourcing the Secretariat, together with an apportionment of contributions and the establishment of a Trust Fund, for the Signatories' approval.</p> <p>As further in-depth discussions may be necessary, Signatories are invited to establish an in-session working group.</p>	<p><u>Doc.10.1</u> Annex</p> <p><u>Doc.10.2</u> Annex I Annex II Annex III</p>	<ul style="list-style-type: none"> • Terms of References for the Secretariat reviewed and adopted • Working group on administrative and budgetary matters established
<p>Monday p.m. 18:30</p>	<p>Reception by the City of Bonn (Altes Rathaus/Old Town Hall, Markt 2, 53112 Bonn)</p>		

Tuesday: 25 September 2012

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
Tuesday a.m.	Continuation of Agenda Item 5: Report of the Credentials Committee The Chair of the Credentials Committee will report its findings to the Meeting.		
9:30 – 12:30 <i>(one coffee break)</i>	8. Establishment of the Advisory Committee The meeting will be invited to appoint experts to serve on the Advisory Committee. Draft Terms of Reference will be introduced for adoption, which elaborate the composition and process for nomination. Additional tasks for the Advisory Committee will be proposed. Delegates will be requested to nominate regional representatives to serve on the Committee.	<u>Doc.8</u> Annex 1	<ul style="list-style-type: none"> ToRs for the Advisory Committee adopted and further tasks of the AC agreed Regional consultations initiated
	11. Amendments to Annex I of the MoU A draft procedure on the amendment of Annex I of the MoU and a draft format for listing proposals will be introduced by the Interim Secretariat for review and adoption by the Signatories.	<u>Doc.11</u> Annex	<ul style="list-style-type: none"> Procedure for the amendment of Annex I of the MoU adopted Criteria for the inclusion of species in Annex I of the MoU agreed Format for the submission of listing proposals adopted
Tuesday Lunchtime 12:30 – 14:00	Side event organized by Germany: “Marine Species Proposed for CITES Listing” (room S1)	Lunch: “Casino” Cafeteria	
Tuesday p.m. 14:00 – 17:00 <i>(one coffee break)</i>	Continuation of Agenda Items 9 and 10: work in working groups 1. Working Group: Conservation Plan 2. Working Group: Administrative and Budgetary Matters		
Tuesday p.m. 18:00	Evening reception organized by the Pew Charitable Trust (Casino) “Sharks and CITES”		

Wednesday: 26 September 2012

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
Wednesday a.m. 9:30 – 12:30 <i>(one coffee break)</i>	Continuation of Agenda Items 9 and 10: Reports from in-session working groups in plenary		
	Continuation of Agenda Items 9. and 10.: work in working groups 1. Working Group: Conservation Plan 2. Working Group: Administrative and Budgetary Matters		
Wednesday Lunchtime 12:30 – 14:00	Lunch in the “Casino” Cafeteria		
Wednesday p.m. 14:00 – 17:00 <i>(one coffee break)</i>	Continuation of Agenda Items 9 and 10: work in working groups 1. Working Group: Conservation Plan 2. Working Group: Administrative and Budgetary Matters		
Wednesday p.m. 19:00	Dinner reception hosted by Germany (Federal Ministry of the Environment, Nature Conservation and Nuclear Safety, Robert-Schumann-Platz 3, 53175 Bonn)		

Thursday: 27 September 2012

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
Thursday a.m. 9:30 – 12:30 (one coffee break)	Continuation of Agenda Item 9: Adoption of the Conservation Plan The final version of the Conservation Plan will be introduced by the Chair of the working group. Signatories are invited to adopt the Plan by consensus which would then become Annex III of the MoU.		<ul style="list-style-type: none"> Draft Conservation Plan finalized and adopted as Annex III of the MoU
	Continuation of Agenda Item 10: Administrative and Budgetary Matters Adoption of Secretariat Arrangements and Budget: The findings of the working group on administrative and budgetary matters will be introduced by the Chair of the working group. Signatories are invited to agree to the establishment of the Secretariat, adopt the budget, the proposed apportionment of contributions and the Terms of References for the Trust Fund. Signatories are invited to request the UNEP Executive Director to establish the Trust Fund.		<ul style="list-style-type: none"> Secretariat established Budget for 2013-2015 reviewed and adopted Proposed apportionment of contributions adopted Terms of References for the Trust Fund adopted Establishment of a Trust Fund agreed
	Continuation of Agenda Item 8: Advisory Committee Nomination of regional representatives of the Advisory Committee Signatories are invited to appoint their regional members of the Advisory Committee.		<ul style="list-style-type: none"> Members of the Advisory Committee appointed
Thursday Lunchtime 12:30 – 14:00	Lunch in the „Casino“ Cafeteria		
Thursday p.m. 14:00 – 17:00 (one coffee break)	Continuation of Agenda Item 2: Rules of Procedure Adoption of the Rules of Procedure after revision In the event that any decisions taken under Agenda Items 6, 8 and 11, need to be reflected in the RoP, the Interim Secretariat will present a revised draft for adoption. It is envisaged that these will become the standard RoP for future sessions of the Meeting of the Signatories.		<ul style="list-style-type: none"> Any revisions to the RoP adopted

Time	Agenda Item	Relevant Documents	Comments/Expected Outcomes
	12. Date and Venue of the next Meeting Delegates are invited to offer to host the Second Meeting of the Signatories and may wish to agree on a date for the next meeting.		<ul style="list-style-type: none"> • Date and venue of next meeting decided
	13. Any other Business Any other matters relevant to the Meeting may be raised under this agenda item.		
17:00	14. Closure of the Meeting		