



CMS Family Capacity Building Workshop

for African National Focal Points

National Focal Point Terms Of Reference

**29-31 October 2013,
Cape Town, South Africa**





**African Preparatory Negotiation Workshop Empowers CMS Negotiators Entebbe
CMS & AWEA - October 2011**

NFPs and their overall responsibilities

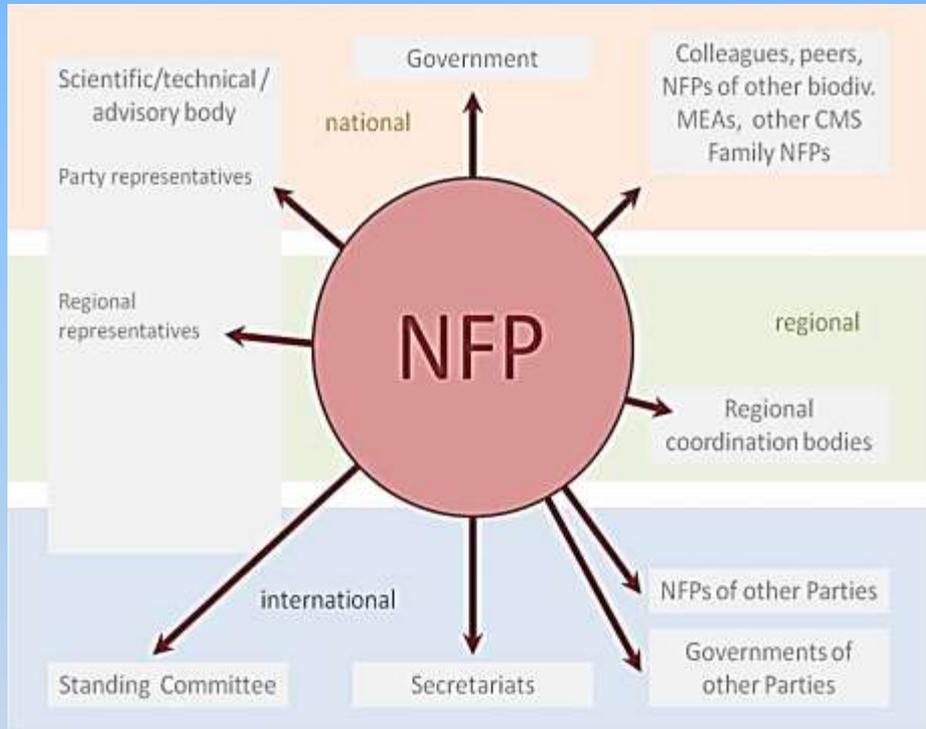
- Promote synergies and avoid duplication of efforts through regular information exchange with NFPs for Agreements/MoU/MEAs
- Arrange appointment of, and inform Secretariat:
 - Party's Scientific Councillor
 - NFPs for CMS MoUS
 - NFPs for instruments in the interim period
- Ensure preparation/completion/submission of National Reports to the Secretariat

... further responsibilities (2)

National

- Identify activities and mobilize the required resources
- Organize and lead public awareness campaigns promoting compliance and info dissemination
- Lead the development of national CMS implementation plans
- Identify incentive measures for national stakeholders' involvement

3.2 Communication and Dissemination of Information



- **Communication is a key element of any NFP's responsibilities.**
 - Within the member state;
 - Between the Secretariat and the member state;
 - Between member states
- **Actions required by the NFPs:**
 - **Communication:** collect contact information of all relevant stakeholders active in the field of the CMS and its instruments;
 - **Staying up to date:** Regularly check the e-community platform and the relevant CMS Family websites for information and provide input where required.

... and more responsibilities (3)

Regional/International

- Promote national coordination of institutions through the sharing of information on national, regional and sub-regional conservation activities
- Attend key CMS meetings, namely COP; ensure successful national representation through the NFP's engagement in all essential steps
- Seek input from other NFPs, where the CMS NFP is a regional representative on a WG
- Liaise with regional representative when Party is not on StC or WG
- Liaise with Parties to explore, agree on a common regional position and equally divide responsibilities

... some more responsibilities (4)

Between the Party and the Secretariat

- Maintain communication flow between Parties and Secretariat:
 - Update latest developments and country's inputs
 - Provide legal/administrative/scientific measures undertaken
 - Hold consultations on meeting agendas and documents with institutions
 - Follow up on Secretariat requests
- Oversee and ensure the payment of annual contributions to CMS

... and even more responsibilities (5)

...Secretariat (continued)

- Follow up on Secretariat requests:
 - Revision of comments/enquiries on draft meeting reports
 - Provision of input on documents
 - Completion of questionnaires on Convention-related issues and National Reports
- Investigate possible voluntary contributions
- Act as link between relevant national ministries and organizations and CMS

How does one learn more about a specific negotiation geared to attend?

- ✓ Check the website, e.g. CMS/AEWA for summary of its objectives and list of Parties
- ✓ Look on the website for the Convention or Agreement text, skim the obligations sections
- ✓ Check Earth Negotiations Bulletin online
 - see if ENB has a summary of the decisions taken at the last COP/MOP www.iisd.org
 - ENB also provides introductory overviews of many MEAs.
- ✓ Read the last session's conclusions and/or decisions
- ✓ Find meeting agenda on e.g. CMS or AEWA website, preferably an annotated version

Review the Agenda

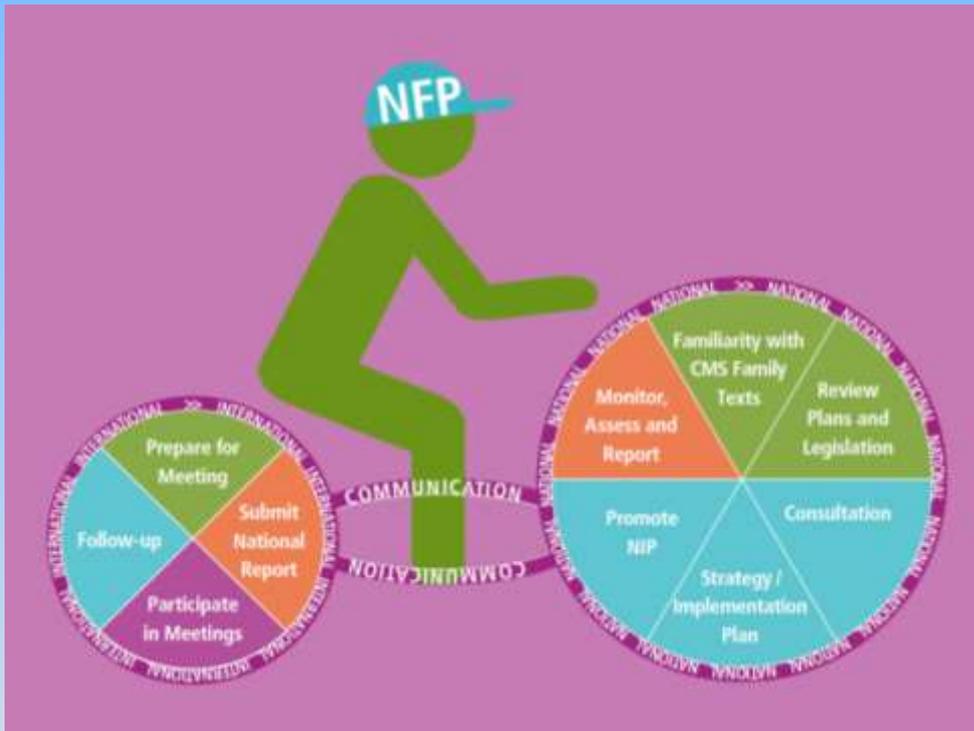
- ✓ What are the **expected outcomes** for the negotiation?
 - *Decisions or resolution?, International legal instrument?*
- ✓ Are there **draft texts** that will need to be advanced?
 - *Locate and read these draft texts*
- ✓ Are there **agreed Rules of Procedure**?
 - *How are decisions taken? By consensus, 2/3 majority, 3/4 majority? etc.*
- ✓ Are there **existing coalitions** in the negotiating process?
 - *If so, which coalitions is your country in?*
 - *Will your coalition meet in advance of the negotiating session to talk and agree on its strategy?*
 - *What position would your country have to influence its position?*

Responsibilities of NFPs

- communications;
- dissemination of information;
- representation at meetings;
- responding to various requests for information;
- collaboration with other stakeholder groups;
- monitoring;
- promoting and/or facilitating national implementation of the Convention

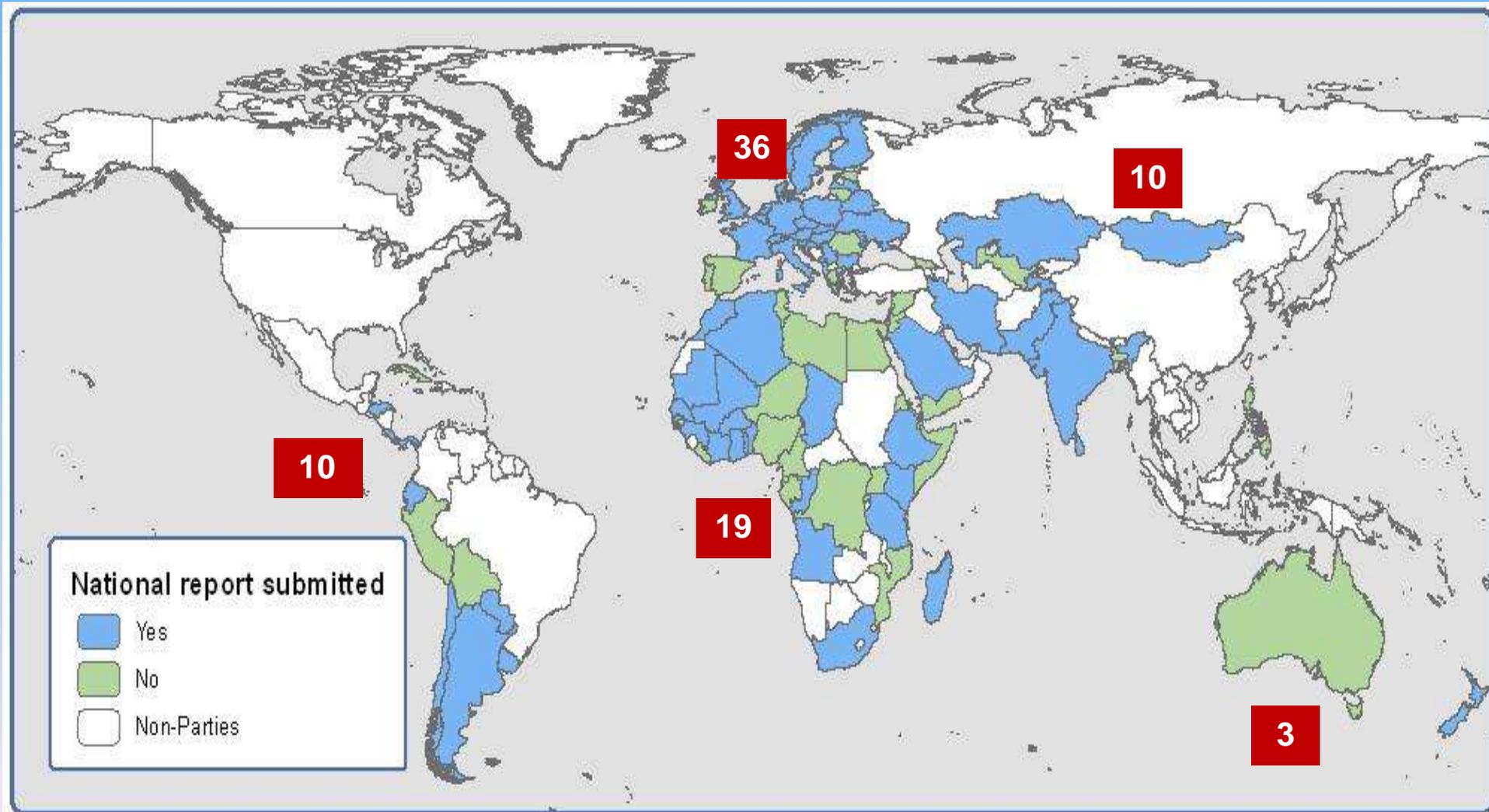


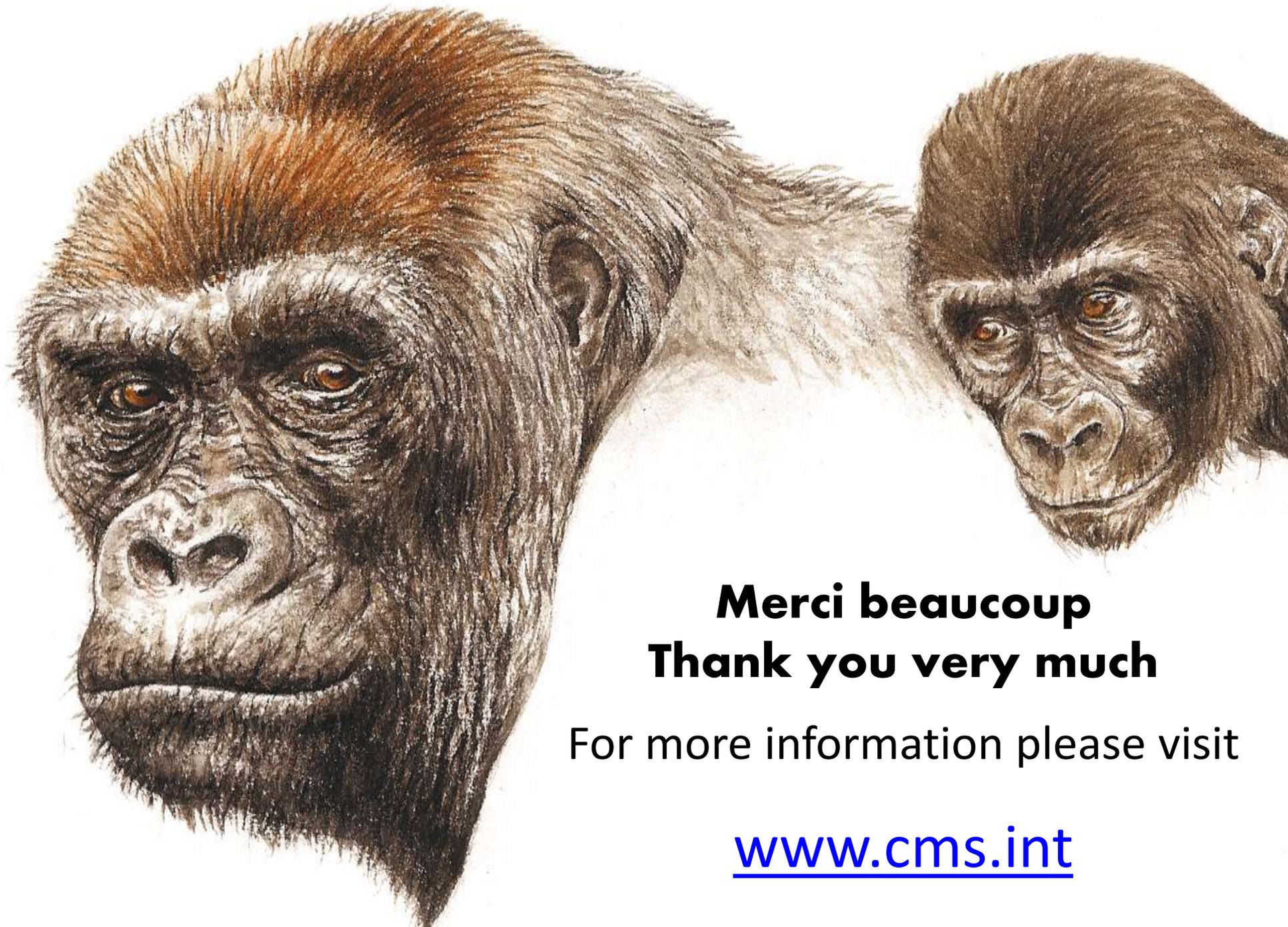
5.2 Implementation cycle



- **Step 1: Familiarize and Analyze** the text of the instrument(s) and National Reporting requirements
- **Step 2: Review** existing national legislation and identify gaps
- **Step 3: Set up** a national consultation process
- **Step 4: Develop** national strategy and/or implementation plan
- **Step 5: Promote and facilitate** the implementation of the national strategy and/or implementation plan
- **Step 6:** Find other measures to **enhance** national implementation
- **Step 7: Monitor, assess and report** the developments of national implementation

Submitted National Reports





Merci beaucoup
Thank you very much

For more information please visit

www.cms.int